



# COLLIN COUNTY

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DATE: July 30, 2012

TO: Judge Keith Self  
Commissioner Matt Shaheen  
Commissioner Cheryl Williams  
Commissioner Joe Jaynes  
Commissioner Duncan Webb

FROM: Stacey Kemp, County Clerk

SUBJECT: **Request for Public Hearing Regarding the Fiscal Year 2013 Preservation and Restoration Plan and Records Archive.**

The Collin County Clerk respectfully requests that the Commissioners' Court conduct a public hearing on September 10, 2012 to consider the Fiscal Year 2013 Preservation and Restoration Plan and Records Archive.

In accordance with Texas Local Government Code, Section 118.025, a public hearing shall be held to consider the written plan for the Preservation and Restoration Plan and Records Archive. The plan designates the public documents that are part of the records archive and are subject to approval by the Commissioners' Court.